**Community Advisory Committee for Special Education   
                                                    W**est **C**ontra **C**osta **U**nified **S**chool **D**istrict    
                                                      3000 Parker Rd., Richmond CA 94806

**MINUTES December 7, 2020**

**CAC members present:** Patricia Albeno, Lisa Steiner, Margot Aishiteru, , Jeanine Bishop, Nancie Rouse, Lisa Scheffer, Danielle Storer, Elizabeth Bundschu-Mooney  
**Staff members present**: Kristen Hardy, Alfred Olsen, Leanne Wu  
**Guests present**: Mister Phillips, Tonette Johnson

**Call to order:** The meeting was called to order at 5:34 p.m.

**Introductions.**  
**Review and approval of minutes:**   Motion to approval October minutes held over from last month, M. Aishiteru, 2nd L. Steiner. Approved. Motion to approve November minutes L. Steiner, 2nd by M. Aishiteru, Approved.

**Public Comment:**Care Parent Network has provided a stock of PPE, masks, shields and sanitizer for sped students. The dept will create a plan to distribute the supplies

P. Albeno reported that her work on Congreso Familiar is taking all of her time, so if families need assistance from Care to please contact Care’s main number or email [info@careparentnetwork.org](mailto:info@careparentnetwork.org)

**SELPA Directors report:**

The district has been working on the development of the Comprehensive Coordinated Early Intervening Services (CCEIS) and Special Education Plan (SEP) in response to being found significantly disproportionate in suspension rates and over identification of emotional disturbance for African American special education students, and to address graduation rates and drop-out rate of special education students.   
 K. Hardy presented the plans: Resources will be focused in part, on 4 elementary schools: Lincoln, King, Shannon and Ohlone, with increased professional development and staffing to support the intervention. Increased professional development, provided implicit bias training through Race and Equity PD workshops and other strategies. Students will be closely monitored through file review to support their progress.   
The full plan will be available for review.

**Old Business:**

Transportation: First Student continues to support the district with delivery of materials.

LCAP: Tony Wold presented budget items that included money for summer learning loss support. Also included is funding set aside for future reductions.

Medi-Cal: has not met.

Emergency Preparedness: will prepare to meet in January.

Bond Priorities: D. Storer will share the list being developed with all CAC who are interested.

**New Business:**

Planning for You Make a Difference: Online nomination process has been extended. CAC members who are interested in the selection process will need to meet prior to the winter break. Letters will be emailed this year.

**For the Good of the Order:**

Legislative Information Sharing Day will be virtual. Possibly in April. Planning will begin as soon as we get more info from SELPA.

The next meeting of the CAC will be January 4, 2021 at 5:30

Meeting adjourned at 7:10 p.m.

Respectfully submitted,   
Jeanine Bishop